

**MINUTES OF THE MAY 24, 2017
PARK BOARD OF COMMISSIONERS SPECIAL MEETING**

The special meeting of the Park Board of Commissioners, Plainfield Township Park District, was held on Wednesday, May 24, 2017 at the Plainfield Township Community Center, 15014 S. Des Plaines Street, Plainfield

CALL TO ORDER / ROLL CALL / PLEDGE

Vice President Poling called the meeting to order at 6:12 pm with the following members present: Ayres, Kazmark, Poling, Steinys, Thoman
Absent: Ludemann

Staff present: Carlo Capalbo, Executive Director; Wendi Calabrese, Executive Assistant/Secretary; Jennifer Rooks-Lopez, Director of Parks & Planning; & Cheryl Crisman, Director of Recreation; Maureen Nugent, Director of Finance & I.T./Treasurer

There were 4 members of the public in attendance. Commissioner Kazmark led the pledge to the flag.

INSTALLATION OF NEWLY ELECTED COMMISSIONER

Secretary Calabrese swore in Heather Kazmark as a Park Board Commissioner for a 6-year term.

ROLL CALL

The following members were present: Ayres, Kazmark, Poling, Steinys, Thoman
Absent: Ludemann

PUBLIC COMMENTS

There were no public comments.

DISCUSSION ITEMS

A. Facility Planning

Lois Vitt Sale and Bob Ijams, Wight & Company presented building design for the new recreation center. The board discussed the proposed design and what steps will be taken next. Ms. Sale informed the Board that we are pursuing the grant opportunity discussed previously, however, the building will no longer be net zero it will be progressive house which means we can use gas in the facility.

B. Procedures for Filling the Vacant Commissioner Seat

The Board discussed how to proceed with filling the vacant commissioner seat and developing a policy and procedure for future vacancies. Commissioner Kazmark said she would draft a policy to include in the Board Policy Manual which can be added during the annual review of the manual. The consensus of the Board was that if there were 6 or less applications returned all would be interviewed. Discussion will continue at the June meeting.

BOARD INITIATIVES

There were none.

COMMISSIONER COMMENTS

There were no comments.

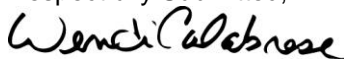
ADJOURN

A motion was made by Commissioner Steinys to adjourn the meeting at 7:46 p.m. Seconded by Commissioner Thoman.

Ayes – 5 Nays – 0

The meeting was adjourned at 7:46 pm.

Respectfully Submitted,


Wendi Calabrese, Secretary