



**MINUTES OF THE OCTOBER 8, 2014
BOARD OF COMMISSIONERS MEETING**

The monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, October 8, 2014 at the Heritage Professional Center, 24023 W. Lockport Street, Plainfield.

CALL TO ORDER/ROLL CALL/PLEDGE

President Ludemann called the meeting to order at 6:03 pm with the following members present: Ludemann, Newton, Silosky, Steinys

Absent: Hurtado

Staff members present: Carlo Capalbo, Executive Director
Doug Booth, Director of Communications and Marketing
Wendi Calabrese, Executive Assistant
Gene Coldwater, Director of Parks
Cheryl Crisman, Director of Recreation
Maureen Nugent, Director of Finance and Human Resources
Matt Campbell, Attorney

Commissioner Silosky led the pledge to the flag. There were approximately 12 members of the public in attendance.

PUBLIC COMMENTS

- Vicky Polito suggested when preparing the 2015 meeting schedule, the Board might want to consider moving meetings back to Ottawa Street and starting them at 6:30 pm.

CONSENT AGENDA

Moved by Newton that the Park Board of Commissioners approve the consent agenda which includes minutes of the September 10, 2014 Park Board of Commissioners meeting; interim check numbers 90351-90537 totaling \$243,505.51 with check numbers 90353-90438, 90475 & 90526 totaling \$0 voided with direct deposits totaling \$110,386.33; bills and claims check numbers 90358-90666 totaling \$470,023.55 with check numbers 90543, 90557, 90587, 90595, 90596, 90602, 90605, 90610, 90611, 90612, 90613, 90614, 90626, 90646 & 90661 totaling \$0 voided; and the treasurer's report July, 2014. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

STAFF REPORTS

A. Director of Finance and Human Resources

1) Presentation of the 2014 Levy Draft

The Director of Finance and Human Resources reviewed the levy calculations with the Board. Commissioner Steinys asked how much of increase there would be this year. The Director of Finance and Human Resources responded that it would be approximately \$400,000 or approximately \$12 per household.

2) Discuss Employee Health Insurance Renewal

The Director of Finance and Human Resources told the Board that staff received the employee health insurance rates from United Health Care and the rates increased 7 ½% from last year. Staff informed the Board that they met with three broker firms and Park District Risk Management Association (PDRMA) to select a new health insurance broker. Ms. Nugent asked the Board for direction on whether to seek quotes from several insurance companies once the new broker is selected. The consensus of the Board was for staff to look at several carriers and PDRMA.

3) Discuss Worker's Compensation Renewal

The Director of Finance and Human Resources informed the Board that she is working with RCP on quotes for renewal of the worker's compensation insurance for the District and will be sending a cancellation notice to ICRMT.



ACTION ITEMS

A. Seeking a Motion to Approve Resolution 2014-18 (A Resolution to Not Include Taxable Allowances as IMRF Earnings)

Moved by Silosky that the Park Board of Commissioners approve Resolution 2014-18. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-Yes. Motion Carried.

B. Seeking a Motion to Approve the 2014 Tax Levy Rate and Dollar Amount

Moved by Newton that the Park Board of Commissioners approve the estimated tax rate of .2753 for the 2014 levy and estimated 2014 total levy in the amount of \$6,075,417.92. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

C. Seeking a Motion to Approve Resolution 2014-16 (A Resolution Authorizing the President to Execute an Easement Agreement with the Village of Plainfield for the Construction and Maintenance of a Portion of the DuPage River Trail)

Moved by Newton that the Park Board of Commissioners approve Resolution 2014-16. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

D. Seeking a Motion to Approve Resolution 2014-17 (A Resolution Directing the President to Execute an Intergovernmental Agreement with the Village of Plainfield for Reconstruction of a Portion of River Road and the Construction of a Trail Connection)

Moved by Silosky that the Park Board of Commissioners approve Resolution 2014-17. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

E. Seeking a Motion to Seeking a Motion to Approve an Amendment to the Phase II Engineering Service Contract with Engineering Resource Associates

Moved by Newton that the Park Board of Commissioners approve an amendment to the Phase II engineering service contract with Engineering Resource Associates. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

F. Seeking a Motion to Approve a Preliminary Engineering Services Agreement for Federal Participation between the Plainfield Township Park District and Engineering Resource Associates

Moved by Silosky that the Park Board of Commissioners approve a Preliminary Engineering Services Agreement for Federal Participation between the Plainfield Township Park District and Engineering Resource Associates. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

G. Seeking a Motion to Approve a Local Agency Agreement for Federal Participation between the Plainfield Township Park District and IDOT

Moved by Newton that the Park Board of Commissioners approve a Preliminary Engineering Services Agreement for Federal Participation between the Plainfield Township Park District and IDOT. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-No. Motion Carried.

H. Seeking a Motion to Approve an Intergovernmental Agreement between the Plainfield Township and the Plainfield Township Park District

Moved by Newton that the Park Board of Commissioners approve the Intergovernmental Agreement between the Plainfield Township and the Plainfield Township Park District for use of the Plainfield Township Community Center as presented. Seconded by Steiny's. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steiny's-Yes. Motion Carried.

NEW BUSINESS

There was no new business.



BOARD DIRECTIVES TO STAFF

- Follow up with insurance quotes.

COMMISSIONER COMMENTS

- Commissioner Ludemann said everyone should have received an Illinois Park District Law Handbook with the Board packet and it is a very good resource.

EXECUTIVE SESSION

Moved by Steinys that the Park Board of Commissioners go into executive session to discuss collective negotiating matters, minutes of meetings lawfully closed under the Open Meetings Act and to set a price for sale or lease of a property owned by the public body at 6:42 pm. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-No. Motion Carried.

Moved by Newton that the board reconvene in open session at 7:24 pm. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes. Motion Carried.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

A. Seeking a Motion to Approve the July 12, 2014 Special Meeting Executive Session Minutes

Moved by Newton that the Park Board of Commissioners approve the July 12, 2014 special meeting executive session minutes. Seconded by Steinys. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-No. Motion Carried.

B. Seeking a Motion to Approve the July 21, 2014 Special Meeting Executive Session Minutes

Moved by Newton that the Park Board of Commissioners approve the July 21, 2014 special meeting executive session minutes. Seconded by Silosky. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-No. Motion Carried.

C. Seeking a Motion to Approve the July 24, 2014 Special Meeting Executive Session Minutes

Moved by Silosky that the Park Board of Commissioners approve the July 24, 2014 special meeting executive session minutes. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-No. Motion Carried.

D. Seeking a Motion to Approve the September 10, 2014 Executive Session Minutes

Moved by Silosky that the Park Board of Commissioners approve the September 10, 2014 executive session minutes. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

ADJOURN

Moved by Steinys that the board adjourn the meeting at 7:28 pm. Seconded by Newton. Ayes-4 Nays-0
The meeting adjourned at 7:28 pm

Respectfully Submitted,

A handwritten signature in black ink that reads "Wendi Calabrese".

Wendi Calabrese, Secretary